




EXHIBITOR BOOTH SERVICE MENU

Food & Beverage Program





Whether it's a breakfast buffet for 10 or a sit-down dinner for 10,000, the Charlotte Convention Center's Food & Beverage team is always cooking up something delicious. With four in-house chefs, our in-booth service opportunities are endless. From customizable menus at competitive pricing and a banquet staffing that goes above expectations to meet your event needs, attendees will be enticed to stop by your booth and learn more about your team.

4	BEVERAGES
6	BREAKFAST
7	SNACKS
8	BOXED MEALS
8	BOOTH ATTENDANT/SERVER
9	BOOTH BARTENDER
9	ALCOHOL POLICIES
9	FOOD & BEVERAGE INFORMATION
9	TAX AND SERVICE CHARGE
9	CATERING TERMS AND CONDITIONS

FOOD & BEVERAGE INFORMATION

The Charlotte Convention Center is the exclusive provider of all food and beverage services on premises. No outside food or beverage of any kind is permitted. This includes bottled water, beverages or other food or beverage items intended for distribution or consumption in/from booth. Individually wrapped, bite size candy is permitted for distribution from booths only.

All services are designed and packaged to be placed within your booth, on your counters or booth tables. All catering tables and equipment must be contained inside the booth.



BEVERAGES

HOT

*Appropriate condiments,
bio-degradable cups, lids, napkins and
stirrers are provided with all selections.*

House Coffee Regular or Decaffeinated

5 Gallon Urn (80 cups)

\$240

10 Gallon Urn (160 cups)

\$480

Hot Tea

1 Gallon Hot Water with 10 Assorted Teas
(Caffeinated & Herbal)

\$42

Starbucks Coffee Regular or Decaffeinated

Sold in increments of 1.5 gallons;
minimum 3 gallons per type

Starbucks disposable cups, sleeves, napkins
provided. Starbucks coffee must be discarded
every 90 minutes.

\$135 per 1 ½ gallons

Enhancements to your house or Starbucks coffee service:

Flavored bottled syrup
(Vanilla, Hazelnut or Caramel)

\$30 per bottle

Individually wrapped Biscotti
(per dozen)

\$48 per dozen

Keurig Coffee Kit

Includes machine rental. Comes complete with 5
gallons of Spring water, 50 assorted K cups - 30
Coffee, 10 Decaffeinated and 10 assorted Tea.

Additional K-cups
(25 ct)

\$180

\$100 additional 25 k-cups

BEVERAGES

COLD

*Individual drinks are delivered chilled;
napkins provided.*

Assorted Soft Drinks, Pepsi, Diet Pepsi, Sierra Mist

\$3.25 each

Bottled Water

\$3.25 each

Sparkling Water

\$4 each

Assorted Individual Fruit Juice

\$3.50 each

Energy Drinks

\$4.50 each

*(Custom beverage orders may require a
minimum order)*

Iced Tea, Lemonade or Fruit Punch

*Includes cups, napkins, stirrers, and ice.
Tea is provided unsweetened with
sweeteners provided.*

5 Gallon Urn

\$210

10 Gallon Urn

\$420

Spring Water Station

*Comes with a cooler, one 5-gallon bottle of
Spring water and disposable cups. Requires
access to 110v 20 amp electrical.*

One-time fee

\$50

5 Gallon Replacement Bottle and disposable cups

\$35





BREAKFAST

Disposable plates, cutlery and napkins provided.

Assorted Danish & Muffins

\$42 per dozen

Einstein Bros Bagels, Cream Cheese & Butter

\$42 per dozen

Assorted Coffee Cakes

\$42 per dozen

Egg & Cheese Croissant

Sausage, Ham or Bacon. Minimum 1 dozen, per selection; please specify

\$52 per dozen

Southern Chicken Biscuit

\$52 per dozen

Assorted Greek Yogurt

\$3.50 each

Individual Cereal and Milk

\$3.50 each

ASSORTED SNACKS

Individually Bagged Trail Mix

\$4 each

Individually Bagged Peanuts

\$4 each

Individually Bagged Pretzels, Potato Chips, Popcorn

\$3 each

Individual Energy Bars

\$54 per dozen

Individual Kind Bars

\$54 per dozen

Individual Cereal or Granola Bars

\$36 per dozen

Assorted Snack-sized Candy Bars

\$12 per dozen

Individually wrapped Brownies

\$42 per dozen

Individually wrapped Cookies

\$42 per dozen

Individually wrapped String Cheese

\$48 per dozen

Whole Fresh Fruit

\$3 each

*Premium Ice Cream Novelties

\$60 per dozen

*Frozen Fruit Bars

\$60 per dozen

**Popcorn Machine Rental

\$175 daily

Popcorn Kit

Includes all necessary containers and supplies to provide. Approx. 300 servings

\$160

Popcorn attendant (not required), minimum 4 hours

\$150, additional hours \$25 per hour

*Access in booth to 110v 20 amp electrical.
A 6' x 4' operating space for freezer.

**Access in booth to 110v 20 amp electrical and
6' x 4' operating space.



BOXED MEALS

All boxed meals include chips, cookie and bottled water. There is a minimum of 5 boxed meals per selection.

Boar's Head Oven Roasted Turkey, Lean Roast Beef, Honey-Cured Ham or Shaved Herb Chicken Breast with lettuce, tomato & cheese on a Kaiser Roll

\$20 per person

Roasted Vegetables with Hummus, served with lettuce, and Tomato on a whole wheat wrap

\$20 per person

Caesar Salad with crisp romaine, herb roasted chicken, focaccia croutons, tomatoes, Parmesan cheese and creamy Caesar dressing

\$25 per person

ATTENDANTS

Booth Attendant/Server

*\$150 each 4-hour minimum;
each additional hour \$25 per attendant*

Please contact your Catering Manager for Reception items, Bar pricing and Specialty Items.

All alcohol service requires advanced approval from Show Management.

Booth Bartender

\$150 each; 3-hour minimum. Each additional hour \$25 per bartender

*A bartender is required on all host and cash bars.
As a general rule, one bartender per 100 guests is recommended.*

INFORMATION

Alcohol Policies

Approval required from Exhibit Manager/Show Owner before arrangements will be made for alcohol.

The sale and service of all alcohol in the Charlotte Convention Center is regulated by the North Carolina Alcoholic Beverage Control (ABC) Commission. It is our responsibility to administer and abide by the following rules:

- All alcoholic beverages must be dispensed by Convention Center employees.
- All attending guests must be able to produce valid picture identification upon request in accordance with North Carolina ABC laws.
- Convention Center staff reserves the right to refuse service to any patrons for any reason.
- No beer, wine or alcohol may be brought into the Convention Center by any person or outside service.
- The Convention Center may require a uniformed security guard at all functions where alcohol is being served (refer to event regulations for additional information).

Tax and Service Charge

All prices are subject to 21% service charge and applicable tax.

Catering Terms and Conditions

A signed Service Order Confirmation is due at least 30 days prior to event with full prepayment to confirm catering. A completed credit card authorization form or advance deposit must be provided by the customer as a guarantee of payment for any additional onsite services rendered or increases in guarantees. Final guarantees are due three (3) business days prior to event by noon. Any additional amounts due will be based on the actual number of people or items requested to be served/ added and approved by your Catering Manager.

Discrepancies in billing should be submitted in writing within 15 days of invoice date.